

Regd. Office 3, Middleton Street, Post Box 9229, Kolkata 700 071

National Mediclaim Policy PLEASE FAX / SCAN PAGE 1 ONLY REQUEST FOR CASHLESS HOSPITALISATION FOR MEDICIAM INSURANCE POLICY

(To be filed in block letters) DETAILS OF THE THIRD PARTY ADMINISTRATOR
a) Name of TPA / Insurance Company: b) Toll free phone number: c) Toll free Fax:
TO BE FILLED BY THE INSURED / PATIENT
a) Name of the patient
b) Gender : Male Female c) Age: years months d) Date of Birth: d) Date of Birth:
e) Contact number: f) Contact number of attending relative
g) Insured card ID number:
h) Policy number / Name of corporate:
j) Currently do you have any other Mediclaim / Helath Insurance: Yes No Company Name:
Give details:
k) Do you have a family physician? Yes No I) Name of the family physician:
m) Contact number, if any:
TO BE FILLED BY THE TREATING DOCTOR / HOSPITAL
a) Name of the treating doctor: b) Contact number: b) Contact number:
c) Nature of illness/ disease difference dif
e) Duration of the present aliment Days i. Date of first consultation:
f) Provisional diagnosis: if any i. ICD 10 Code iiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiii
g) Proposed line of treatment: Medical Management Surgical Management Intensive Care Investigation Non allopathis Treatment
h) If investigation & / or Medical i. Route of drug administration:
i) If Surgical, name of surgery:
i) if other treatments, provide k) How did the injury occur?
l) In case of accident: i. Is it RTA? Yes No ii. Date of injury:
v. Injury / Disease caused due to substance abuse / alcohol consumption: Yes No vi. Test conducted to extablish this? Yes No (If yes attach reports)
m) In case of maternity:
Details of the patient admitted Mandatory : Past history of any chronic illness If Yes, since (month / year)
a) Date of admission:
c) Is this an emergency / a planned hospitalization event? Emergency Planned Heart Disease
d) Expected no. of days in hospital: Days e) Room Type: Hypertension
f) Per Day Room Rent + Nursing & Service Charges + Patient's Diet
g) Expected cost of investigation + diagnostics:
h) ICU Charges:
i) OT Charges:
j) Professional fees Surgeon + Anesthetist Fees + consultation charges:
k) Medicines + Consumables + Cost of implants (if applicable, please R Any HIV or STD / Related aliments specify), other hospital expenses, if any:
I) All inclusive package charges, if any applicable:
m) Sum Total, expected cost of hospitalization:
(PLEASE REAU VERT GAREFULLT) DECLARATION
We confirm having read, understood and agreed to the Declaration on the reverse of this form
a) Name of the treating doctor:
b) Qualification: c) Registration No. with state code:
Hospital Seal (must contain hospital ID) Patient / Insured Name & Signature (IMPORTANT: PLEASE TURN OVER) PAGE 2: NOT TO BE FAXED/SCANNED



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DECLARATION BY THE PATIENT / REPRESENTATIVE

1.1 agree to allow the hospital to submit all original documents pertaining to hospitalization to the Insurer/T.P.A after the discharge. I agree to sign on the Final Bill & the Discharge Summary, before my discharge

2. Payment to hospital is governed by the terms and conditions of the policy. In case the Insurer / TPA is not liable to settle the hospital bill, I undertake to settle the bill as per the terms and conditions of the policy.

3. All non-medical expenses and expenses and expenses not relevant to current hospitalization and the amounts over & above the limit authorized by the Insure/T.P.A not governed by the lerms and conditions of the policy will be paid by me. In case any charification is needed on admissibility of a particular item 1 shall contact T.P.A at the Toll Free Number on the reverse of this form.

4. I hereby declare to abide by the terms and conditions of the policy and if at any time the facts disclosed by me are found to be false or incorrect I forfeit my claim and agree to indemnify the Insurer / T.P.A.

5.1 agree and understand that T.P.A is in no way warranting the service of the hospital & that the Insurer / TPA is in no way guaranteeing that the services provided by the hospital will be of a particular quality or standard.

6. I hereby warrant the truth of the forgoing particulars in every respect and I agree that if I have made or shall make any false or untrue statement, suppression or concealment, my right to claim reimbursement of the said expenses shall be absolutely forfeited. I further dedare that, in respect of the above treatment, no benefits are admissible under any other Madical Scheme or Insurance

7. I agree to indemnify the hospital against all expenses incurred on my behalf, which are not reimbursed by the Insurer / TPA.

a) Patient's / Insured's Name:

b) Contact number:

d) Patient's / Insured's Signature:

HOSPITAL DECLARATION

1. We have no objection to any authorized TPA / Insurance Company official verifying documents pertaining to hospitalization.

2. All valid original documents duly countersigned by the insured / patient as per the checklist below will be sent to TPA / Insurance Company within 7 days of the patient's discharge.

3. All non medical expenses, OR expenses not relevant to hospitalization or illness, OR expenses disallowed in the Authorization Letter of the TPA / Insurance Co, OR arising out of incorrect information in the pre-authorisation form will be collected from the patient.

4. WE AGREE THAT TPA / INSURANCE COMPANY WILL NOT BE LIABLE TO MAKE THE PAYMENT IN THE EVENT OF ANY DISCREPANCY BETWEEN THE FACTS IN THIS FORM AND DISCHARGE SUMMARY or other documents.

5. The patient declaration has been signed by the patient or by his representative in our presence.

6. We agree to provide clarifications for the queries raised regarding this hospitalization and we take the sole responsibility for any delay in offering clarifications.

7. We will abide by the terms and conditions agreed in the MOU.

Hospital Seal Doctor's Signature

DOCUMENTS TO BE PROVIDED BY THE HOSPITAL IN SUPPORT OF THE CLAIM

1. Detailed Discharge Summary and all Bills from the hospital

2. Cash Memos from the Hospitals / Chemists supported by proper prescription.

3. Receipts and Pathological Test Reports from Pathologists, supported by note from the attending Medical Practitioner / Surgeon recommending such pathological Tests.

4. Surgeon's Certificate stating nature of operation performed and Surgeon's Bill and Receipt.

5. Certificates from attending Medical Practitioner / Surgeon that the patient is fully cured.



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National Mediclaim Policy CLAIM FORM - PART A TO BE FILLED IN BY THE INSURED The issue of theis form is not to be taken as admission of liability

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DETAILS OF PRIMARY INSURED'S BANK ACCOUNT b) Account Number: a) PAN: SECTION G c) Bank Name Т d) Bank Branch e) Cheque/ DD Payable details: f) IFSC Code: DECLARATION BY THE INSURED I hereby declare that the information furnished in this claim form is true & correct to the best of my knowledge and belief. If I have made any false or untrue statement, suppression or concealment of any material fact with respect to questions asked in relation to this claim, my right to claim reimbursement shall be forfeited. I also consent & authorize TPA / insurance company, to seek necessary medical information / documents from any hospital / Medical Practitioner who has attended on the person against whom this claim is made. I hereby declare that I have included all the bills / receipts for the purpose of this claim & that I will not be making any supplementary claim except the pre/post-hospitalization claim, if any SEC. TION H Date: Place: Signature of the insu GUIDANCE FOR FILLING CLAIM FORM - PART A (To be filled in by the insured) DATA ELEMENT DESCRIPTION FORMAT SECTION A - DETAILS OF PRIMARY INSURED a) Policy No. Enter the policy number As allotted by the insurance company License number as allotted by IRDA and printed in TPA Enter the TPA ID No b) Company TPA ID No. ocuments. c) Name Surname, First name, Middle name Enter the full name of the policyholder d) Address Enter the full postal add Include Street, City and Pin Code SECTION B - DETAILS OF INSURANCE HISTORY a) Last 4 policy details Mandatory if claim is for Health Checkup Expenses Policy number, sum insured and CB for the last 4 years b) Currently covered by any other Mediclaim / Health Insurance? Indicate whether currently covered by another Mediclaim / Health Insurance Tick Yes or No c) Date of Commencement of first Insurance without breat Enter the date of commencement of first insurance Use dd-mm-yy format d) Company Name Enter the full name of the insurance company Name of the organization in full olicy No. nter the policy number As allotted by the insurance company Sum Insured nter the total sum insured as per the policy n rupees Tick Yes or No e) Have you been Hospitalized in the last 4 years since inception of the contract? ndicate whether hospitalized in the last 4 years Date Enter the date of hospitalization Use mm-yy format Diagnosis nter the diagnosis details Open Text f) Previously Covered by any other Mediclaim/ Health Insurance ndicate whether previously covered by another Mediclaim / Health Insurance Tick Yes or No g) Company Name Enter the full name of the insurance company Name of the organization in full SECTION C - DETAILS OF INSURED PERSON HOSPITALIZED nter the full name of the patient Surname, First name, Middle name a) Na b) Gender ndicate Gender of the patient Tick Male or Female c) Age Inter age of the patient Number of years and month d) Date of Birth Enter Date of Birth of patient Use dd-mm-yy format e) Relationship to primary Insured ick the right option. If others, please specify ndicate relationship of patient with policyholder f) Occupation Indicate occupation of patient Tick the right option. If others, please specify. g) Address Enter the full postal address Include Street, City and Pin Code h) Phone No nter the phone number of patient clude STD code with telephone number E-mail ID Complete e-mail addres Enter e-mail address of patie SECTION D - DETAILS OF HOSPITALIZATION a) Name of Hospital where admitted Enter the name of hospital Name of hospital in full b) Room category occupied Tick the right option Indicate the room category occupied c) Hospitalization due to ndicate reason of hospitalization Tick the right option d) Date of Injury/Date Disease first detected nter the relevant date Use dd-mm-yy format e) Date of admission Use dd-mm-yy format f) Time Enter time of admission Use hh:mm format g) Date of discharge Inter date of discharge Use dd-mm-yy forma h) Time Enter time of discharge Use hh:mm format i) If Injury give cause Indicate cause of injury Tick the right option Tick Yes or No If Medico legal ndicate whether injury is medico legal teported to Police ndicate whether police report was filed Tick Yes or No MI C Report & Police FIR attached ndicate whether MLC report and Police FIR attached Tick Yes or No j) System of Medicine Enter the system of medicine followed in treating the patient Open Text SECTION E - DETAILS OF CLAIM a) Details of Treatment Expense Enter the amount claimed as treatment exp In rupees (Do not enter paise values) Indicate which supporting documents are submitted Tick the right option

SECTION F - DETAILS OF BILLS ENCLOSED Indicate which bills are enclosed with the amounts in rupees SECTION G - DETAILS OF PRIMARY INSURED'S BANK ACCOUNT a) PAN Enter the permanent account number As allotted by the Income Tax department b) Account Number Inter the bank account number As allotted by the bank c) Bank Name nter the bank name Name of the Bank in full d) Bank Branc Enter the bank branch name Name of the Bank Branch in full e) Cheque/ DD p Enter the name of the beneficiary the cheque/ DD should be made out to Name of the individual/ organization in full f) IFSC Code Enter the IFSC code of the bank bran IFSC code of the bank branch in full SECTION H - DECLARATION BY THE INSURED

Read declaration carefully and mention date (in dd:mm:yy format), place (open text) and sign.



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National Mediclaim Policy CLAIM FORM - PART B

TO BE FILLED IN BY THE HOSPITAL

The issue of theis form is not to be taken as admission of liability

Please include the original preauthorization request form in lieu of PART A

Not required to be submitted for cliams with respect to pre hospitalisation, post hospitalisation or health checkup expenses

DETAILS OF HOSPITAL																								(Te	o be fi	illed in	block	k letters
a) Name of the Hospital:	TT																				1	T	1					T
c) Hospital ID:	十		c) T	Type o	f Hospit	al:			Netw	vork	Non	Network							(if n	on net	work.	fill Se	ction E	5				
d) Name of the treating doctor:				71		·		Т														Т		Ť				
e) Qualification:	1	f)	Registra	ation N	o, with s	tate co	le:	Ť	Ť			1			a)	Phone	No.			İ.	Ť	Ť		Ť		Ť	1	+
DETAILS OF PATIENT ADMITTED	_	.,.					<u></u>								3/													
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Copy of photo ID card of patient verified by hospital								Ļ	4	ECG																		
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d) Hospital PAN			e) N	Numbe	r of inpa	itient be	ds				f) Facilitie	es availa	ble in t	he hosp	oital:	i.	OT:		Yes		No			ii. ICl	J:	Ye	s	No
iii. Others:																												
DECLARATION BY THE HOSPITAL																								(Plea	se rea	ad ver	y care	fully)
We hereby declare that the information furnished in this Claim Form is true & forfeited.	k correct to	the bes	t of our k	knowle	edge an	d belief.	lf we h	nave m	ade a	any false o	r untrue sta	atement,	suppre	ess or c	oncea	Iment	of anu	mater	rial fa	ct, oui	right	to cla	im unc	er this	claim	ı shall I	be	
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DATA ELEMENT	DESCRIPTION	FORMAT
	SECTION A - DETAILS OF HOSPITAL	
a) Name of Hospital	Enter the name of hospital	Name of hospital in full
b) Hospital ID	Enter ID number of hospital	As allocated by the TPA
c) Type of Hospital	Indicate whether In network or non network nospital	Tick the right option
d) Name of treating doctor	Enter the name of the treating doctor	Name of doctor in full
e) Qualification	Enter the qualifications of the treating doctor	Abbreviations of educational qualifications
f) Registration No. with State Code	Enter the registration number of the doctor along with the state code	As allocated by the Medical Council of India
g) Phone No.	Enter the phone number of doctor	Include STD code with telephone number
	SECTION B - DETAILS OF THE PATIENT ADMITTED	
a) Name of Patient	Enter the name of hospital	Name of hospital in full
b) IP Registration Number	Enter insurance provider registration number	As allotted by the insurance provider
c) Gender	Indicate Gender of the patient	Tick Male or Female
d) Age	Enter age of the patient	Number of years and months
e) Date of Admission	Enter date of admission	Use dd-mm-yy format
f) Date of Birth	Enter date of birth	Use dd-mm-yy format
g) Time	Enter time of admission	Use hh:mm format
h) Date of Discharge	Enter date of discharge	Use dd-mm-yy format
i) Time	Enter time of discharge	Use hh:mm format
j) Type of Admission	Indicate type of admission of patient	Tick the right option
k) If Maternity		
Date of Delivery	Enter Date of Delivery if maternity	Use dd-mm-yy format
Gravida Status	Enter Gravida status if maternity	Use standard format
I) Status at time of discharge	Indicate status of patient at time of discharge	Tick the right option
	SECTION C – DETAILS OF AILMENT DIAGNOSED (PRIMARY)	
a) ICD 10 Code		
Primary Diagnosis	Enter the ICD 10 Code and description of the primary diagnosis	Standard Format and Open text
Additional Diagnosis	Enter the ICD 10 Code and description of the additional diagnosis	Standard Format and Open text
Co-morbidities	Enter the ICD 10 Code and description of the co-morbidities	Standard Format and Open text
b) ICD 10 PCS		
Procedure 1	Enter the ICD 10 PCS and description of the first procedure	Standard Format and Open text
Procedure 2	Enter the ICD 10 PCS and description of the second procedure	Standard Format and Open text
Procedure 3	Enter the ICD 10 PCS and description of the third procedure	Standard Format and Open text
Details of Procedure	Enter the details of the procedure	Open text
c) Pre-authorization obtained	Indicate whether pre-authorization obtained	Tick Yes or No
d) Pre-authorization Number	Enter pre-authorization number	As allotted by TPA
e) If authorization by network hospital not obtained, give reason	Enter reason for not obtaining pre-authorization number	Open text
f) Hospitalization due to injury	Indicate if hospitalization is due to injury	Tick Yes or No
Cause	Indicate cause of injury	Tick the right option
If injury due to substance abuse/alcohol consumption, test conducted to establish this	Indicate whether test conducted	Tick Yes or No
Medico Legal	Indicate whether injury is medico legal	Tick Yes or No
Reported To Police	Indicate whether police report was filed	Tick Yes or No
FIR No.	Enter first information report number	As issued by police authorities
If not reported to police, give reason	Enter reason for not reporting to police	Open Text
	SECTION D – CLAIM DOCUMENTS SUBMITTED-CHECK LIST	
Indicate which supporting documents are submitted		
	SECTION E - ADDITIONAL DETAILS IN CASE OF NON NETWORK HOSPITAL	
a) Address	Enter the full postal address	Include Street, City and Pin Code
b) Phone No.	Enter the phone number of hospital	Include STD code with telephone number
c) Registration No. with State Code	Enter the registration number of the doctor along with the state code	As allocated by the Medical Council of India
d) Hospital PAN	Enter the permanent account number	As allotted by the Income Tax department
	Enter the number of inpatient hade	Digits
e) Number of Inpatient Beds f) Facilities available in the hospital	Enter the number of inpatient beds Indicate facilities available in the hospital	Digita