

List of Documents Required

- ▶ Claim Intimation
- ▶ Policy Copy
- ▶ Claim form
- ▶ Copy of RC book
- ▶ Copy of Driving License
- ▶ Estimate
- ▶ Photos
- ▶ Survey Report
- ▶ Survey Fees Bills
- ▶ Supplementary Report / Re-inspection report
- ▶ Final repair invoice and receipt / Satisfaction voucher for cashless payment

Addition Documents For Commercial Vehicle

- ▶ Fitness Certificate
- ▶ Copy of FIR
- ▶ Permit
- ▶ Load Challan

Theft Claims

- ▶ Claim Intimation
- ▶ Original Policy
- ▶ Claim form
- ▶ Original Registration certificate
- ▶ FIR
- ▶ Original set of keys
- ▶ Original Sales invoice & Tax receipt
- ▶ Intimation to RTO (to inform RTO that the vehicle is stolen and not to transfer)
- ▶ Final Report
- ▶ Transfer papers
- ▶ Indemnity Bond
- ▶ Subrogation letter

NEFT Payment

- ▶ Cancelled Cheque for NEFT Payment

AML Documents - for claims above One Lakh Rupees

- ▶ Photo Identity Proof
- ▶ Passport size photo – (Individual) – Mandatory
- ▶ Pan card - Mandatory
- ▶ Passport / Driving License / voters ID Card
- ▶ Proof of Address – (last six month)
- ▶ Telephone Bill / Electricity Bill / Bank Statement / Ration Card
- ▶ Memorandum of understanding / Registration of Company – (Regd. Company / firm / establishment)

The list given is indicative in nature. Further additional documents may be called for depending on the nature of the claim.



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